**Governance Board Meeting Agenda**

**May 4, 2023**

I. CALL TO ORDER

Melanie Sarro called the meeting to order at 12:02pm noting a quorum was present. The meeting was held at the Office of Public Health Region V Administration Office.

II. ROLL CALL

1. Melanie Sarro, appointed by Governor Edwards
2. Braylon Harris, appointed by Governor Edwards
3. William Johnson, appointed by Allen Parish
4. Aaron LeBoeuf, appointed by Calcasieu Parish
5. Penny Champion, appointed by Cameron Parish

Absent

1. William Sommers, appointed by Governor Edwards
2. Linda Storer, appointed by Beauregard Parish
3. Kristen Cassidy, appointed by Jefferson Davis Parish

EXECUTIVE STAFF PRESENT

a. Jenny Mills, Deputy Director

b. Kristen Arville, Executive Assistant

III. INTRODUCTION OF GUESTS

No guests present at the meeting.

IV. APPROVAL OF MINUTES

Board members received the April minutes prior to the meeting. Melanie Sarro requested a motion to approve the April minutes. Melanie Sarro motioned and Aaron LeBoeuf seconded. April minutes unanimously approved.

V. APPROVAL OF AGENDA

Jenny Mills initiated a change to the agenda. Remove VI. E Follow-up on Board Committees Policy. This will be covered at the next meeting. Melanie Sarro requested a motion to approve the agenda. Melanie Sarro motioned and Aaron LeBoeuf seconded. Agenda unanimously approved

VI. BOARD MONITORING

1. Chairperson’s Role

This policy details the role of the chairperson who ensures the current policies are followed and meeting content is focused. The chairperson’s deliberation must be fair and open. The chairperson can also be the district representative with board approval and can appoint any subcommittees to assist the board, if needed. No recommendations for change. Melanie Sarro made a motion to accept the policy with no changes. Melanie Sarro motioned and Aaron LeBoeuf seconded.

1. Members Code of Conduct

This policy refers to the code of conduct for board members and potential conflict of interest. Board members can have personal business interest but cannot publicly support their own agendas under ImCal’s name. Board members cannot make a statement as representative of the board. No recommendations for change. Melanie Sarro made a motion to accept the policy with no changes. Melanie Sarro motioned and Aaron LeBoeuf seconded.

1. Present Slate of Officers

Linda Storer – Chair

Melanie Sarro – Vice Chair

Kristen Cassidy – Secretary

Aaron LeBoeuf – Treasurer

1. Financial Disclosures

Financial Disclosures are due by the May meeting. This is an annual report required by the Louisiana Board and Commissions for each year served by a board member.

VII. EXECUTIVE DIRECTOR REPORT

1. Update on Broad Street Building

CSRS is collecting all final edits of the Request for Qualification it will then be finalized and published. Potential developers have shown interest. A question was asked if CSRS will oversee the entire project? CSRS will over see the project but once a developer is selected a committee will be formed to oversee any construction, changes/additions to the building.

1. BCBS Collective Impact Grant

ImCal is partnering with the McNeese foundation to apply for a grant with Blue Cross Blue Shield to provide paid internships and supervision for students working towards licensure. The intent is to build a Behavior Health Pipeline and hopefully encourage students working on licensure to work and stay in the SWLA area.

VIII. NEW BUSINESS

IX. NEXT MEETING**- 6/1/2023**

X. ADJOURNMENT

Melanie Sarro requested a motion to adjourn the meeting. Melanie Sarro motioned and Aaron LeBoeuf seconded. Meeting adjourned at 12:21pm.